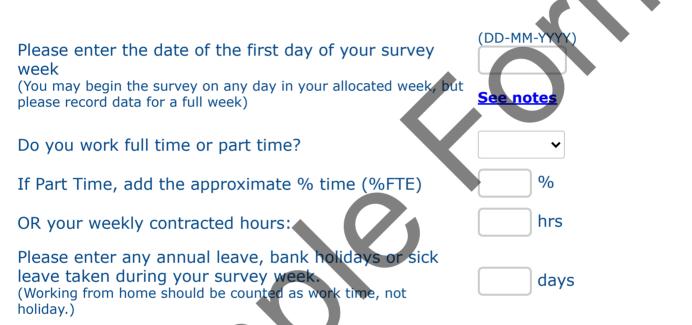


Time Allocation Survey

You may find it useful to read the General Guidance Notes before completing the Time Allocation Survey - <u>click here</u>

Information on categorising activities can be found within the form below or in the (searchable) <u>frequently asked questions</u>, or <u>contact the TAS team</u>. If you have queries regarding using the website or accessing your survey please email <u>Statistical Services Unit</u>.

Please note that it is important that you complete this survey as accurately as possible



Example activities for each category below will appear in roll over boxes as you move your cursor over the categories. You can view more detailed notes via the links on the right hand side of the form.

Please scroll down to enter the number of hours which you spent during your survey week on each of the following University activities:

TEACHING

T1 Support and administration for Teaching

0 hrs

<u>See note</u>

T2 to T5: activities associated with the preparation, delivery and assessment of Teaching materials.

T2 Teaching of Undergraduate courses

0	hrs	<u>See note</u>
---	-----	-----------------

hrs

0

T3 <u>Teaching of Taught Postgraduate courses</u>

See note

T4 Teaching of combined UG and PGT courses	0 hrs	S See note		
T5 <u>Teaching of non-credit bearing courses (incl.</u> <u>short courses)</u>	0 hrs	S See note		
PGR TRAINING AND SUPERVISION				
P1 Support and administration specifically for Postgraduate Research students	0 hrs	S <u>See note</u>		
P2 Training and supervision of Postgraduate Research students	0 hrs	S See note		
RESEARCH				
R1 Support and administration for Research	0 hrs	6 <u>See note</u>		
R2 to R7: activities associated with research & ex development projects	kperimen	tal		
R2 Research with no external sponsor which has a defined output (such as an internal report, external publication or other IP)	0 hrs	S <u>See note</u>		
R3 <u>Research Councils funded research</u>	0 hrs	S <u>See note</u>		
R4 Research funded by other UK Government funded departments	0 hrs	S <u>See note</u>		
All EU Government bodies (including the R5 European Commission & Social Funds) funded research	0 hrs	S <u>See note</u>		
R6 UK Charities funded research	0 hrs	S <u>See note</u>		
UK Industry & Commerce and all overseas R7 bodies (except EU Government bodies) funded research SCHOLARSHIP	0 hrs	S <u>See note</u>		
S1 Scholarship, professional development and Research WITHOUT a defined output	0 hrs	S <u>See note</u>		
CLINICAL SERVICES (Medicine and Dentistry only	<u>y_)</u> .			
C1 Support and administration for Clinical Services	0 hrs	S See note		
C2 <u>Clinical Services provided to the NHS (excluding</u> <u>"on call" time)</u>	0 hrs	S See note		
OTHER ACTIVITIES (that generate an income for the University but are not Teaching or Research)				
01 Support and administration for other University activities	0 hrs	S See note		
02 Other University activities	0 hrs	S <u>See note</u>		

GENERAL

(work not specifically related to Teaching, Research or Other Income generating activities or which cannot be easily apportioned to them)

G1 General support, administration and management

0	hrs
0	111.5

<u>See note</u>

Please **click the Validate Form button** to check that there are no errors in the data you have entered. Once there are no errors, there is a further step before the data are loaded into our database.

Click the Reset Form button if you want to restart entering data.

Validate F	Form
------------	------

Reset Form

THANK YOU FOR YOUR COOPERATION IN COMPLETING THE SURVEY